



gwinnettphysiciansgroup



Thank you for choosing Gwinnett Physicians Group OB/Gyn to receive your care. We are excited that you chose us and we look forward to providing your care!

Please note, we ask the following of all new patients.

Please arrive thirty minutes (30) before your appointment time. If you arrive late for your appointment, you may be asked to reschedule. Also, if you are unable to keep your appointment, kindly notify us twenty four hours (24) in advance to avoid a late cancellation fee.

When you arrive for your appointment, please sign in at the front desk and have the following ready:

- **Completed patient forms (printed from internet).**
- **A picture ID** (drivers License, State ID, Passport or ID that identifies you).
- **Insurance card along with name, social security number and date of birth of the policy holder**
- **Applicable co-pay** (we do not bill for co-pay)
- **Copy of your records** (if you are transferring from care)
 - If you are unable to obtain a copy of your records, be ready to provide a complete address and telephone number of your previous doctor so we can request your records. **If we have to request records your visit time may be delayed.**

If you have any questions between now and your scheduled appointment, please do not hesitate to call us at 678-775-0600.

Thank you,

Gwinnett Physicians Group Ob/Gyn